

Wright, Charles Henry C. R. Adams

Oct 1912 - March 1914

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DEPARTMENT OF DRAWING  
UNIVERSITY OF TORONTO.

October 3, 1913.

President R. A. Falconer,  
University of Toronto.

Dear Mr. President:

I beg to recommend Charles J. Mead as Attendant in the Drafting Room for the session, for which position there is an appropriation of \$350 for 9 months. Mr. Mead will take the place formerly occupied by Keith Simon.

I also beg to recommend the reappointment for the session of George Brown as Attendant in the Drafting Room. The appropriation for his services is \$500 for 9 months.

I hope to have the recommendations for the positions on the teaching staff completed for you by Monday.

I am,

Yours sincerely,

C. A. C. Wright

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DEPARTMENT OF ARCHITECTURE  
UNIVERSITY OF TORONTO.

October 7, 1913.

President R. A. Falconer,  
University of Toronto.

Dear Mr. President:

It gives me much pleasure to recommend to you the name of Mr. John M. Lyle as Instructor to take charge of the work in Architectural Design for both the day and night classes. The appropriation for this work, as you are aware, is \$500 for the regular classes and \$500 for the night classes, making \$1,000 in all.

I beg to recommend as Instructors for the Night Classes Mr. H. H. Madill (for three evenings per week) and Mr. L. T. Rutledge (one evening per week). The appropriation for this work is \$3 per evening. I beg also to recommend George Brown as Attendant for these night classes, for which there is an appropriation of \$50.

I am,

Yours sincerely,

*C. H. C. Wright*

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DEPARTMENT OF ARCHITECTURE  
UNIVERSITY OF TORONTO.

October 16, 1913.

President R. A. Falconer,  
University of Toronto.

Dear Mr. President:

I beg to recommend the appointment of  
Mr. J. L. Banks as Instructor in Modelling and Mr. C. W.  
Jefferys as Instructor in Freehand Drawing and Water Color.  
I am sorry that I overlooked sending their names on to you  
at the beginning of the session. They have both been on  
hand and have their work well organized for the session.

I am,

Yours sincerely,

*C. H. S. Wright*

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January 20th, 1914

Professor C. H. C. Wright,  
University of Toronto.

Dear Professor Wright:

I am glad to know that  
there are thirteen students taking the night  
classes in the Department of Architecture. I  
hope that the work is going on as satisfactorily  
this year as heretofore.

With kind regards,

I am,

Yours sincerely,

President.



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March 23rd, 1914

Professor C. H. C. Wright,  
University of Toronto.

Dear Professor Wright:

I have this morning received a formal application from Mr. T. A. Reed for the position of Financial Secretary to the Athletic Association. I assure that the Athletic Directorate is willing that I take this nomination to the Board of Governors. In talking to Mr. Reed with regard to the matter he did not think that he would be able to assume his duties until well on in July, as it is necessary for him to complete the work of the year which closes on the 30th of June.

Yours sincerely,

President.